

Panel Date	Decision	Action	Response	Date For Future Action
<u>Customer Services</u>				
13/05/09	Quarterly performance reports to be circulated informally to the Panel twice per year and formally twice per year.	Latest report considered in July 2011.	Next report due February 2012.	02/02/12
10/02/11	Head of Customer Services to submit a report after a 12 month period reviewing the impact of the changes to Customer Services.	Report to be considered in June 2012.	Report due in June 2012.	06/12
07/07/11	Asked Executive Councillor for Resources and Customer Services to give further consideration to the actions which could be taken in the absence of any additional funding being made available from the Department of Work & Pensions in April 2012.		The District Council will receive £84k for 2012/13. This is a reduction compared to this year (£91k). This is expected to be used for extra assessment officers and for extra customer services staff. We will take people on temporary contracts.	
08/09/11	Asked the Head of Customer Services to submit a further report on the location of the Call Centre to a future meeting.	Report to be submitted to a future meeting.	Report due in February 2012.	02/02/12
<u>Corporate Plan Working Group</u>				
18/05/11	Councillors D M Tysoe and S Greenall have been appointed to the Corporate Plan Working Group.	Quarterly performance reports to be submitted to all Overview and Scrutiny Panels.	Performance Management / Monitoring is currently under review.	05/12
06/10/11	Councillor T V Rogers appointed to replace Councillor D M Tysoe.			

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02/11/11	<p><u>Scrutiny of Partnerships</u></p> <p>Following a review of the Strategic Partnership, the Overview & Scrutiny Chairmen and Vice Chairman agreed that responsibilities should be divided as follows:-</p> <p>Social Well Being</p> <ul style="list-style-type: none"> ❖ Community Safety ❖ Children & Young People ❖ Health & Well-Being <p>Environmental Well Being</p> <ul style="list-style-type: none"> ❖ Growth & Infrastructure <p>Economic Well Being</p> <ul style="list-style-type: none"> ❖ Local Enterprise Partnership 		<p>The Panel has already received two presentations on the Local Enterprise Partnership. A presentation on the Local Enterprise Zone was given to the Panel's November meeting.</p>	
13/01/11	<p><u>Leisure Centres</u></p> <p>Presentation received at January 2011 Panel meeting. Agreed to establish a working group with representatives of the Social Well-Being Panel.</p>	<p>Councillors J J Dutton, S Greenall, Mrs D Reynolds, Mr R Coxhead and Mr R Hall appointed to working group.</p>	<p>Interim report submitted to Cabinet meeting on 23rd June 2011. Executive Councillor for Organisational Development to review the Council's IT costs, including the basis upon which the IT network service is re-charged to users.</p>	
10/02/11	<p>Agreed to extend remit to review whether an increase in income might be made by charging non-residents of the District a higher rate to use the Council's Leisure Centres.</p>		<p>Meetings held on 3rd March, 28th April, 23rd June 1st September and 7th November 2011 and 8th December. Report to be submitted to the Panel meeting in January 2011.</p>	
07/07/11	<p>Councillor M F Shellens reported that he had recently received admission figures which had been produced on a 12 month rolling average which he would make available for the review.</p>		<p>Working Group will meet again to discuss the future strategic direction of the service in due course.</p>	

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14/04/11	<p><u>Huntingdon Multi-Storey Car Park</u></p> <p>Councillor M F Shellens and Mr R Hall reported on their investigations into the business case for the multi-storey car park in Huntingdon.</p> <p>Suggested that the Council should introduce a more detailed methodology for the assessment of the projects that it is considering, to include provision for social benefit and risk assessment. A report has been requested on terms for the methodology for this purpose.</p>	<p>Report on Project Management submitted to October meeting.</p>		
06/10/11	<p>Agreed to request further details of forthcoming Council projects to establish whether it was necessary to conduct a more detailed review.</p>		<p>Forthcoming projects over £2m have been identified as:- Huntingdon Multi Storey Car Park – works expected to start in January 2012 Huntingdon Western Relief Road – works expected to start in April 2012 St Ivo Leisure Centre Development</p> <p>No further bids in MTP.</p>	
01/12/11	<p>Requested an updated financial figures and a sensitivity analysis on the project prior to the Cabinet decision on the Supplementary Capital Estimate. Members to notify the Chairman of the Panel and the Executive Councillor for Resources if there were any matters they wished the Cabinet to take into account when the final decision is made.</p>	<p>Information circulated by Projects & Assets Manager. Cabinet met on 8th December 2011. Cabinet endorsed the Supplementary Capital Estimate of £300k to enable the Huntingdon multi-storey car park scheme to proceed.</p>		

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<p>10/6/10</p> <p>10/06/10</p>	<p><u>Visitor Development & Town Centre Vibrancy</u></p> <p>Received a presentation by the Head of People, Performance & Partnerships and the Sustainable Economic Development Manager.</p> <p>Requested a further report outlining the cost of the service and the benefits it brings to both the Council and the District.</p>	<p>Report to be submitted to a future meeting.</p>	<p>This study is currently on hold until circumstances change.</p>	<p>TBC</p>
<p>07/07/11</p>	<p><u>A14 Improvements</u></p> <p>Agreed that a representative of the Highways Agency should be invited to a future meeting to discuss their plans in the event of an interruption to traffic flow.</p> <p>Received an update on the steps that are being taken to pursue this matter with the Government. Panel to receive further updates on progress.</p>	<p>Invitation sent to Highways Agency.</p>	<p>Awaiting confirmation that a representative will attend. Members may wish to discuss the way forward.</p> <p>An update on the A14 has been circulated to Members. A14 Challenge commenced on 12th December 2011 – email box closes 31st January 2012.</p> <p>Members may wish to discuss the way forward.</p>	
<p>07/07/11</p>	<p><u>District Council Support Services</u></p> <p>Agreed to establish a Working Group to review the Document Centre and its costs to form a view on its efficiency and cost effectiveness.</p> <p>Councillors Bull, Greenall, Howe, Mackender-Lawrence, Rogers and Williams volunteered for the Group.</p>		<p>First meeting of working group held on 15th December 2011.</p> <p>Working Group has formed two sub groups to consider:-</p> <ul style="list-style-type: none"> a) the financial cost of the service; and b) the operation of the service <p>Background meetings currently being arranged for January 2012.</p>	

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07/07/11	<p><u>Changes to Business Rates</u></p> <p>Requested further information with regard to the likely impact on the Council from the Government's Statement on Business Rates.</p>		Information to be made available when it was appropriate.	06/12
06/10/11	<p><u>Cambridgeshire Public Sector Asset Management Strategy</u></p> <p>Requested a report outlining the progress made on the Huntingdonshire projects in six months time.</p>		Further report / presentation to be submitted to a future meeting.	05/04/12
03/11/11	<p><u>Community Infrastructure Levy</u></p> <p>Informal Discussion held at the conclusion of the meeting. Agreed that Managing Director (CPP) would report back when it was appropriate.</p>		Report to be submitted to Panel's April meeting to provide an update on any progress with CIL and future governance and spending arrangements.	10/04/12